**Southwater Lake Users Group**

**Constitution**

The Southwater Lake Users Group Committee was formed on 15th May 2013 following a series of meetings with Horsham District Council and representatives of the user groups.

**AIM**

To enable and encourage the safe and effective use of the lake by the user groups and respect of the facilities at southwater Country Park.

**OBJECTIVES**

1. To ensure that each group that wishes to use the lake has a fair opportunity to do so.
2. To liaise with the Head Warden to ensure that the facilities are fit for purpose and meet the requirements of the users.
3. To encourage all users to obtain permits or licences.
4. To encourage all users to use the lake safely and responsibly.
5. To manage fair use of the lake.
6. To encourage users to respect use of the lake.
7. To promote good environmental practises by users.
8. Wild life?

**OFFICERS**

1. The Officers shall consist of a Chair, Vice Chair, Secretary and (optional) Treasurer elected from representatives of the user groups. There shall be a representative from each user group on the Committee. There shall be at least 6 and no more than 12 members of the Committee.

**COMMITTEE**

1. Officers and user group representatives of the Committee will be elected every year at the Annual General Meeting. Any member of the Committee may stand for re-election.

**MEETINGS**

1. Meetings of the Committee shall take place every two months (initially) on a Wednesday evening at Southwater Country Park café or meeting room commencing at 7.30pm
2. A quorum shall be not less than 5 members of the Committee.
3. Voting shall be by simple majority with the Chair having the second (casting) vote in the event of a tie.
4. Mintues of each meeting shall be kept by the Secretary and distributed to Committee members. Committee members are responsible for passing details to the groups they represent.
5. Additional individuals may be co-opted as necessary to act as a nominated representative on the absence of a Committee member or as a representative of an additional activity.
6. The Annual General Meeting will be held each November.

**FINANCE**

1. There are no financial implications for the Committee.
2. A Treasurer may be appointed at such time as it may become necessary.

**ALTERATIONS TO THE CONSTITUTION**

1. Alterations to the Constitution can only be made at either the Annual General Meeting or a Special General Meeting specially convened to do so and after the proposal has been circulated to all members. 28 days written notice is required to carry the proposal. In the event of less than a Chair being present, a meeting shall be called. 14days? After which a decision will be taken on behalf of those present.

**DISSOLUTION**

1. In the event of the Committee ceasing to operate, any money or equipment left will be donated to other voluntary groups sharing similar objectives.

**COMMITTEE CONTACT DETAILS**

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| **Name** | **Organisation** | **Tel. No.** | **E-mail** |
| Alan Woodroffe | Chairman | 01903 264387 | alan.woodroffe@gmail.com |
| Barbara Newman | Secretary &  Fixtures Secretary | 01403 734424 |  |
| Steve West | Forest Canoe Club | 07703 195699 | swesty@btopenworld.com |
| John Stainer | Crawley Town  Lifesaving Club | 01403 262158  07973 448910 | [wjstainer@yahoo.co.uk](mailto:wjstainer@yahoo.co.uk) |
| David Slade | Horsham Lifesaving Club | 01903 715745 | davidcslade@yahoo.co.uk |
| David Cross | Southwater Dabblers | 01403 263788 | dcross1940@gmail.com |
| Sue Howell | 1st Southwater Sea  Scouts | 01403 734213 | suejhowell@googlemail.com |
| Adrian Green | Southwater  Watersports | 01403 734424 | info@southwatersports.co.uk |
| Steve McMenamin | Mid Sussex Tri | 07976 793323 | Stephen.McMenamin@domesticandgeneral.com |
| Stephen Delahunt | Warden Southwater  Country Park |  | stephen.delahunt@horsham.gov.uk |